

## **Advice & Guidance for students aged 16 & 17**

Welcome to Oxford International English.

We are pleased that you have chosen to study with us, and we want to make your time in the UK as enjoyable and safe as possible.

As a student at Oxford International, your welfare is our priority, so it is important that you read and understand the information below.

### **Before Arrival**

- Before you arrive we require a Parental Consent form to be signed and returned to the school. Without this form we cannot legally allow students under 18 to study at the school alone.
- Read the Guide Pack for information about the school and your stay in the UK

### **Arrival**

- Please bring your passport or some ID with you to complete registration on your first day.
- You will have a short placement test, followed by an induction and tour of the school

### **Attendance**

- All students under the age of 18 are asked to sign in at reception every day upon arrival
- You will be expected to attend all classes. If you are sick and cannot attend, please telephone the school to let us know before 9am. If you do not come to your lesson and haven't contacted us by 9:30am the school will telephone you. If we cannot contact you, the school will contact your guardian in the UK, then finally, your parents.
- If your attendance is below 80%, you will not receive an End of Course Report or Certificate
- For any time off (holiday) during your stay, the school will request a consent form from your parent/guardian.

### **Homestay accommodation**

You'll probably be staying with one of our friendly homestay hosts, sharing their home and learning about life in the UK as well as practicing your English. Our hosts are experienced, and they will be able to answer a lot of your questions – remember to tell them if there are any foods you don't like!

- Make sure that you have a contact number for your host family, and that they can contact you
- Follow the rules of your homestay – they are there to keep you comfortable and safe.
- Give an approximate time you will be home in the evening for your meal and inform your host if you will be late.
- If you go out in the evening or weekends, inform your host where you are going and with whom (including their age). You must leave a telephone number or address where you can be contacted.
- If you are going on holiday, inform your homestay and your school of your flight departure and arrival.
- If you have any problems or concerns in your homestay at all please let Reception or another member of staff at the school know immediately.

## Social Programme

- Most of the activities on our adult social programme are suitable for 16-17 year olds, but there are a few exceptions (for example nightclubs and some pubs) – these will always be clearly marked. If you are not sure, ask reception.

## Alcohol/cigarettes/drugs

- You cannot legally buy alcohol or cigarettes if you are under 18 years of age.
- All recreational soft & hard drugs are illegal in the UK. Any students found with drugs will be asked to leave the school and their homestay and the police will be contacted

## Stay Safe

During social programme activities arranged by the school, we will ensure you are accompanied by a suitable member of staff. However, you will be travelling to and from your homestay unsupervised both from school and from social activities. Please note the following advice when travelling alone.

- If you are going to be late home, please inform your homestay and please follow the rules of your curfew. Your curfew is 11pm unless otherwise agreed with the school in advance.
- Be very careful with your personal possessions and do not carry a lot of money with you.
- When travelling to and from your homestay, always stay on the main roads that are well lit and busy. Try to travel with friends where possible.

## Support

At Oxford International we want you to get the most out of your studies and your stay in the UK. If you have any questions worries or concerns, or if you'd just like a chat, then let us know – we are here to help.

## Useful telephone numbers

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|--|--------------------|
| OI English Brighton Emergency Number         | +44(0)7775 487 550 |
| OI English Greenwich Emergency Number        | +44(0)7501935809   |
| OI English Oxford Emergency Number           | +44(0)7891700261   |
| Emergency Services (Police, Fire, Ambulance) | 999                |
| Non-emergency medical number                 | 111                |
| Non-emergency number for the Police          | 101                |

**We hope this information will be very useful to you but if you have any further questions, please ask.**