

## Arrival Advice & Guidance for students aged 16 & 17 – UIC English Adult Schools

Welcome to UIC English! We are really looking forward to meeting you on your first day, we understand that studying abroad is a big decision to make and we want to make sure you have all the information you need before you arrive.

### Your first day

- On your first day at school you will be introduced to all of the key members of staff. You will be given a tour of the school and during your induction, you will meet the School Principal and be advised of the people in the school to talk to regarding any welfare issues you may have.
- Your English level will be assessed and you will be placed in a class suitable for your ability. You will be mixed in a class with students aged 18+ and this also applies to social activities and excursions.

### Attendance

- You will be expected to attend all classes, however, if you are sick, please ensure you telephone a key contact at the school to let them know before 9am. If you haven't contacted the school by 9:30am the school will telephone you, if this is unsuccessful, the school will contact your guardian in the UK, then finally, your parents.
- All 16 and 17 year old students will be monitored every morning to ensure you are in the school.
- For any authorised absence during the study period, the school will request a consent form from your parent/guardian.

### Social Programme

- Most of the activities on our adult social programme are suitable for 16-17 year olds, but there are a few exceptions – these will always be clearly marked.

### Stay Safe

- During social programme activities arranged by the school, we will ensure you are accompanied by a suitable activity leader or an appropriate member of staff. However, you will be travelling to and from your homestay unsupervised both from school and from social activities. Please note the following advice when travelling alone.
  - If you are going to be late home, please inform your homestay and please follow the rules of your curfew. Your curfew is 11pm unless otherwise stated on your consent form.
  - Be very careful with your personal possessions and do not carry a lot of money with you.
  - If you are going out at the weekend, make sure your homestay knows who you are with and has a contact phone number for you.
  - When travelling to and from your homestay, always stay on the main roads that are well lit and busy. Try to travel with friend where possible.

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## ENGLISH LANGUAGE EDUCATION

### Alcohol/cigarettes/drugs

- You cannot legally buy alcohol or cigarettes if you are under 18 years of age.
- All recreational soft & hard drugs are illegal in the UK. If you are offered to try or buy drugs, please, always say NO.

### Homestay accommodation

You'll probably be staying with one of our friendly homestay hosts, sharing their home and learning about life in the UK as well as practicing your English. Our hosts are experienced, and they'll help you to settle down quickly – remember to tell them if there are any foods you don't like!

- You should follow the rules set out by your homestay.
- You should give an approximate time you will be home in the evening for your meal and inform your host if you will be late.
- If you go out in the evening or weekends, you should inform your host where you are going and with whom (including their age). You must leave a telephone number or address where you can be contacted.
- If you are going on holiday, you should inform your homestay and your school of your flight departure and arrival.
- If you have any problems or concerns in your homestay at all please let a key member in the school know immediately.

### Support

At UIC we want you to get the most out of your studies and your stay in the UK. If you have any questions worries or concerns, or if you'd just like a chat, then let us know – our friendly team are here to help.

### Useful telephone numbers

UIC English Brighton Emergency Number	+44(0)7775 487 550
UIC English Greenwich Emergency Number	+44(0)7501935809
UIC English London Central Emergency Number	+44(0)7808635484
UIC English Oxford Emergency Number	+44(0)7891700261
Emergency Services	999
Non-emergency medical number	111
Non-emergency number for the Police	101

**\*\*You should provide the school and your homestay with your phone number and you should store your host's contact details in your telephone.\*\***

**We hope this information will be very useful to you but if you have any further questions, please ask and have a wonderful stay.**