

# Oxford International English Schools: Behaviour Policy

*This is a summary of our policy. The full policy is available from the School*

We believe students have the right to enjoy their lessons and work towards their educational goals without their classes or their time in the country being disrupted by the misconduct of another student. In addition, we believe that our staff have a responsibility to behave in a professional manner at all times and have the right to be treated respectfully by both students and their own colleagues at our schools.

We are committed to equal opportunities and to providing an environment in which all employees, students and visitors are treated with dignity and respect.

We include in our behaviour policy statements covering the following (this list is not exclusive)

- Harassment
- Bullying
- Discrimination
- Victimisation
- The acceptable use of computers and e-safety
- Offensive or insulting behaviour
- Humiliating or demeaning behaviour or persistent criticism
- Verbal or Physical threats or hostility
- Sexually suggestive behaviour
- Alcohol and drugs
- Direct and indirect discrimination
- Health & Safety

We have clear ways of passing on information on expected standards of behaviour of students, staff and visitors through:

- Induction of students
- Posters and Notices
- Staff handbook
- Student handbook
- Meetings with Group Leaders

We also make clear the processes for reporting any behaviour which might be inappropriate under this policy including under what circumstances we may exclude a student or treat an action as Gross Misconduct

All staff and students are responsible for upholding this policy and should act accordingly. Harassment may be unlawful where it is carried out on certain areas which are protected by the law, including sex, marital status, race, religion, disability, sexual orientation or age, gender reassignment and pregnancy/maternity.