

**English Language Schools**Courses & Accommodation
Fees 2021

# The worldwide choice for language learning

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# **ACCREDITATIONS & PARTNERS**





























Prices listed in GBP

# **English Language Courses**

Course Title	Hours p/w	Time period	Max class size	Description	1-4 weeks	5-8 weeks	9-12 weeks	13-23 weeks	24+ weeks
Morning 20	15	09:00-12:15	15	20x45min General English Lessons	£251	£227	£204	£187	£181
Afternoon 20	15	13:00-16:30	15	20x45min Elective Lessons	£155	£155	£155	£155	£155
Intensive 30	22.5	09:00-14:30	15	20x45min General English Lessons + 10x45min Elective Lessons		£288	£255	£232	£219
Super-Intensive 40	30	09:00-16:30	15	20x45min General English Lessons + 20x45min Elective Lessons	£385	£346	£313	£293	£282
IELTS 20	15	09:00-12:15	15	20x45min IELTS Exam Preparation Lessons	£251	£227	£204	£187	£181

Business English courses available as part of Intensive 30 or Super-Intensive 40 courses

#### **Additional Fees**

Enrolment Fee	Course Materials
£55	£55

# Residences (min age 18)

Accommodation Name	Occupancy	Facilities	Price per week
Brighton Study Hotel (Sun to Sat)	Single	En-suite	£280
Phoenix Residence (Sun to Sat)	Single	En-suite	Price on request Jul & Aug only

# Shared Student House Accommodation (min age 18)

Accommodation Name	Occupancy	Facilities	Price per week
Terrie's (Sun to Sat)	Single	Shared	£230
Terrie's (Sun to Sat)	Twin	Shared	£210 per person (2 people travelling together only)

# **Homestay**

Accommodation name	Occupancy	Facilities	Price per week
Homestay B&B	Single	Shared	£152
Homestay Half-board	Single	Shared	£174
Homestay B&B	Twin	Shared	£145
Homestay Half-board	Twin	Shared	£152
Homestay B&B	Single	Private Bathroom	£247
Homestay Half-board	Single	Private Bathroom	£270

 $Homestay\ Peak\ Season\ Supplement\ (July-August)\ and\ Christmas\ Supplement\ (19/12/20-03/01/21)\ £20\ per\ weekledge (19/12/20-03/01/21)\ £20\ per\ weekledge (19/12/20-03/01/21)\ £30\ per\ weekledge (19/12/20-03/01/21)\ £40\ per\ weekledge (19/12/20-03/01/21)\ A40\ per\ weekled$ 

# **Airport Transfers (one way)**

Heathrow	Gatwick	Luton	Stansted	London City
£137	£94	£170	£164	£148

# **School Holidays 2021**

New Years Day	1 Jan	Easter Monday	5 Apr	August Bank Holiday	30 Aug
Inset Day	19 Mar	May Day Holiday	3 May	Inset Day	26 Nov
Good Friday	2 Apr	Spring Bank Holiday	31 May	Christmas Break	18 Dec - 2 Jan

#### Notes

Please note: Course materials - including text book for the first course, access to Guided E-learning for duration of the course + 3 months once the student finishes - purchase of other course books may be necessary when changing levels. All prices are per week and in GBP unless otherwise stated. Examination fees not included in course price and will be charged on request. Accommodation is subject to availability. Twin rooms in homestay and residential accommodation are only available for two students travelling together. Other accommodation options may be available on request; please contact us for details. Shared transfer (up to 3 students travelling on the same flight) - please add £10 for each extra passenger and £10 for each extra drop off. Our drivers will wait for one hour after the landing time of each flight. Further waiting time will be charged pro-rata at £16 per hour. Accommodation is Sunday to Sunday unless otherwise specified.



Prices listed in GBI

# **English Language Courses**

Course Title	Hours p/w	Time period	Max class size	Description	1-4 weeks	5-8 weeks	9-12 weeks	13-23 weeks	24+ weeks
Morning 20	15	09:00-12:15	15	20x45min General English Lessons	£269	£247	£228	£216	£203
Afternoon 20	15	13:00-16:30	15	20x45min Elective Lessons	£155	£155	£155	£155	£155
Intensive 30	22.5	09:00-14:30	15	20x45min General English Lessons + 10x45min Elective Lessons	£346	£314	£285	£270	£248
Super-Intensive 40	30	09:00-16:30	15	20x45min General English Lessons + 20x45min Elective Lessons	£402	£369	£347	£341	£319
IELTS 20	15	09:00-12:15	15	20x45min IELTS Exam Preparation Lessons	£269	£247	£228	£216	£203

Business English courses available as part of Intensive 30 or Super-Intensive 40 courses

#### **Additional Fees**

Enrolment Fee	Course Materials
£55	£55

# Residences (min age 18)

Accommodation Name	Occupancy	Facilities	Price per week
Scape	Single	Studio	£320

# Shared Student House Accommodation (min age 18)

Accommodation Name	Occupancy	Facilities	Price per week
Superior Shared House (Zone 2)	Single	Shared	£243
Superior Shared House (Zone 2)	Single	En-suite	£271
Superior Shared House (Zone 2)	Double/Twin	Shared	£222
Superior Shared House (Zone 2)	Double/Twin	En-suite	£231

#### **Homestay**

Accommodation name	Occupancy	Facilities	Price per week	
Homestay Self-catering	Single	Shared	£163	
Homestay B&B	Single	Shared	£173	
Homestay Half-board	Single	Shared	£195	
Homestay B&B	Twin	Shared	£151	
Homestay Half-board	Twin	Shared	£172	
Homestay Private Bathroom	Price on request			

Homestay Peak Season Supplement (July-August) and Christmas Supplement (19/12/20-03/01/21) £20 per week

# Airport Transfers (one way)

Heathrow	Gatwick	Luton	Stansted	London City
£103	£103	£114	£114	£60

# **School Holidays 2021**

New Years Day	1 Jan	Easter Monday	5 Apr	August Bank Holiday	30 Aug
Inset Day	19 Mar	May Day Holiday	3 May	Inset Day	26 Nov
Good Friday	2 Apr	Spring Bank Holiday	31 May	Christmas Break	18 Dec - 2 Jan

#### **Notes**

Please note: Course materials - including text book for the first course, access to Guided E-learning for duration of the course + 3 months once the student finishes – purchase of other course books may be necessary when changing levels. All prices are per week and in GBP unless otherwise stated. Examination fees not included in course price and will be charged on request. Accommodation is subject to availability. Twin rooms in homestay and residential accommodation are only available for two students travelling together. Other accommodation options may be available on request; please contact us for details. Shared transfer (up to 3 students travelling on the same flight) - please add £10 for each extra passenger and £10 for each extra drop off. Our drivers will wait for one hour after the landing time of each flight. Further waiting time will be charged pro-rata at £16 per hour. Accommodation is Sunday to Sunday unless otherwise specified.



Prices listed in GBP

# **English Language Courses**

Course Title	Hours p/w	Time period	Max class size	Description	1-4 weeks	5-8 weeks	9-12 weeks	13-23 weeks	24+ weeks
Morning 20	15	09:00-12:15	15	20x45min General English Lessons	£253	£231	£207	£190	£183
Afternoon 20	15	13:00-16:30	15	20x45min Elective Lessons	£155	£155	£155	£155	£155
Intensive 30	22.5	09:00-14:30	15	20x45min General English Lessons + 10x45min Elective Lessons	£329	£293	£263	£235	£225
Super-Intensive 40	30	09:00-16:30	15	20x45min General English Lessons + 20x45min Elective Lessons	£390	£354	£319	£298	£285
IELTS 20	15	09:00-12:15	15	20x45min IELTS Exam Preparation Lessons	£253	£231	£207	£190	£183

Business English courses available as part of Intensive 30 or Super-Intensive 40 courses

#### **Additional Fees**

Enrolment Fee	Course Materials
£55	£55

# Residences (min age 18)

Accommodation Name	Occupancy	Facilities	Price per week
Chilswell House	Single	Shared	£270
Chilswell House	Single	En-suite	£295
Chilswell House	Deluxe	En-suite	£325
The Mews (summer only)	Single	Shared	TBC

# **Homestay**

Accommodation name	Occupancy	Facilities	Price per week
Homestay Self-catering	Single	Shared	£154
Homestay B&B	Single	Shared	£169
Homestay Half-board	Single	Shared	£190
Homestay B&B	Twin	Shared	£147
Homestay Half-board	Twin	Shared	£167
Homestay B&B	Single	Private Bathroom	£240
Homestay Half-board	Single	Private Bathroom	£266

 $Home stay\ Peak\ Season\ Supplement\ (July-August)\ and\ Christmas\ Supplement\ (19/12/20-03/01/21)\ £20\ per\ week$ 

# **Airport Transfers (one way)**

Heathrow	Gatwick	Luton	Stansted	London City
£141	£168	£146	£179	£190

# **School Holidays 2021**

New Years Day	1 Jan	Easter Monday	5 Apr	August Bank Holiday	30 Aug
Inset Day	19 Mar	May Day Holiday	3 May	Inset Day	26 Nov
Good Friday	2 Apr	Spring Bank Holiday	31 May	Christmas Break	18 Dec - 2 Jan

#### Notes

Please note: Course materials - including text book for the first course, access to Guided E-learning for duration of the course + 3 months once the student finishes - purchase of other course books may be necessary when changing levels. All prices are per week and in GBP unless otherwise stated. Examination fees not included in course price and will be charged on request. Accommodation is subject to availability. Twin rooms in homestay and residential accommodation are only available for two students travelling together. Other accommodation options may be available on request; please contact us for details. Shared transfer (up to 3 students travelling on the same flight) - please add £10 for each extra passenger and £10 for each extra drop off. Our drivers will wait for one hour after the landing time of each flight. Further waiting time will be charged pro-rata at £16 per hour. Accommodation is Sunday to Sunday unless otherwise specified.

Our schools are also approved IELTS testing venues

Prices listed in CAD

# **English Language Courses**

Course Title	Hours p/w	Ave class size	Description	1-3 weeks	4-7 weeks	8-11 weeks	12-23 weeks	24-35 weeks	36+ weeks
Semi-Intensive 26	19.5	13-14	20x45min General English Lessons + 6x45min Elective Lessons	\$449	\$408	\$404	\$390	\$375	\$369
Intensive 30	22.5	13-14	20x45min General English Lessons + 10x45min Elective Lessons	\$503	\$456	\$452	\$437	\$420	\$413
Super-Intensive 40	30	13-14	20x45min General English Lessons + 20x45min Elective Lessons	\$588	\$535	\$529	\$511	\$491	\$484
Morning 20	15	13-14	20x45min General English Lessons	\$371	\$338	\$331	\$321	\$307	\$304
Afternoon 20	15	13-14	20x45min Elective Lessons	\$286	\$260	\$255	\$247	\$236	\$234

IELTS Preparation courses available at prices listed above

# **Pathway Programs**

Course Title	Hours p/w	Ave class size	Description	12 weeks	24 weeks	36 weeks	48 weeks
Pathway Intensive 30	22.5	13-14	20x45min General English Lessons + 10x45min Pathway Focussed Electives	\$5,244	\$10,080	\$14,868	\$19,824
Pathway Super-Intensive 40	30	13-14	20x45min General English Lessons + 20x45min Pathway Focussed Electives	\$6,132	\$11,784	\$17,424	\$23,232

# **Ancillary Fees**

Enrolment Fee	\$175 required for all programs (non- refundable)
Course Materials	\$95 per 12-week period or part thereof (non-refundable)
High-Season Supplement Tuition	\$30/week (applicable between 13 Jun and 15 Aug)
Airport Transfers	Arrival \$170 Departure \$115
Accommodation Placement Fee	\$240
Homestay Accommodation	Full-board – \$261/week (\$50/night) Half-board – \$247/week (\$47/night) \$2.50 per night extra for minors (under 18)
Residence Accommodation Toronto	Alexandra Hotel, CCNM, Town Inn Suites Please contact us for a quote
Residence Accommodation Vancouver	GEC Granville, YWCA, Viva Suites Please contact us for a quote
Specialised (Elective) Class Add-on	\$90 - 6 lessons/week \$150 - 10 lessons/week

Private Lessons	\$110 - 1 Lesson \$440 - 5 Lessons
Medical Insurance (Student Guard)	\$1.95/day
Examination Fees	IELTS: \$339 Cambridge English A2 Key: \$315 Cambridge English B1 Preliminary: \$315 Cambridge English B2 First: \$315 Cambridge English C1 Advanced: \$315 Cambridge English C2 Proficiency: \$315 TOEIC: \$180 TOEFL: \$315
Custodianship Fees	Notary – \$80 Courier – \$100
Adult Supervised Transportation	\$50 per day (only required for students under 13 years of age in all junior homestay programs; optional for other students)
Change Fee	\$110 Applies to all course & accommodation changes including type, duration and can- cellation

# **School Holidays 2021**

New Years Day	1 Jan	Professional Development Day	11 Jun	Rememberance Day	11 Nov
Family Day	15 Feb	Canada Day	1 Jul	Professional Development Day	3 Dec
Professional Development Day	5 Mar	Civic Day	2 Aug	Christmas	24 Dec (observed)
Good Friday	2 Apr	Labour Day	6 Sep	Boxing Day	27 Dec (observed)
Easter Monday	5 Apr	Professional Development Day	24 Sep	New Years	3 Jan (observed)
Victoria Day	24 May	Thanksgiving	11 Oct		

#### Notes

Please note: Prices are listed in Canadian dollars and are subject to change. Canadian national and provincial holidays and Professional Development Days are included in the course fees. Accommodation Fees include a daily fee for administration, contract renewal, inspections, monitoring and student counselling. Please read all school information carefully including the Refund Policy, Dispute Resolution Policy, Homestay Policies and Rules and Regulations at www.oxfordinternationalenglish.com/useful-information/school-policies/. Refer to the school brochure and application form for admission requirements for each program. Courses are transferable depending on level, seat availability, course type and duration, registration type, payment status and nationality balance. A change fee may apply. Special rules and regulations apply for minors (participants under 18 in Ontario and under 19 in British Columbia). Lessons are 45 minutes. Prices for Pathway Programs are for the English language portion only. Custodianship fees may apply for minor students as per Canadian immigration regulations. Students must ensure that valid medical insurance has been purchased for the entire duration of their study.

Our schools are also approved IELTS testing venues

# **English Language Courses**

Course Title	Hours p/w	Ave class size	Description	1-3 weeks	4-7 weeks	8-11 weeks	12-23 weeks	24-35 weeks	36+ weeks
Semi-Intensive 26	19.5	9-10	20x45min General English Lessons + 6x45min Elective Lessons	\$426	\$387	\$383	\$372	\$356	\$350
Intensive 30	22.5	9-10	20x45min General English Lessons + 10x45min Elective Lessons	\$477	\$433	\$429	\$417	\$399	\$392
Super-Intensive 40	30	9-10	20x45min General English Lessons + 20x45min Elective Lessons	\$558	\$507	\$502	\$487	\$467	\$459
Morning 20	15	9-10	20x45min General English Lessons	\$353	\$321	\$315	\$306	\$291	\$280
Afternoon 20	15	9-10	20x45min Elective Lessons	\$297	\$254	\$249	\$242	\$230	\$221

IELTS Preparation courses available at prices listed above

# **Pathway Programs**

Course Title	Hours p/w	Ave class size	Description	12 weeks	24 weeks	36 weeks	48 weeks
Pathway Intensive 30	22.5	9-10	20x45min General English Lessons + 10x45min Pathway Focussed Electives	\$5,004	\$9,576	\$14,112	\$18,816
Pathway Super-Intensive 40	30	9-10	20x45min General English Lessons + 20x45min Pathway Focussed Electives	\$5,844	\$11,208	\$16,524	\$22,032

# **Ancillary Fees**

Enrolment Fee	\$200 (non-refundable)	
Course Materials	\$95 per 12-week period or part thereof (non-refundable)	
High-Season Supplement Tuition & Accommodation	\$30/week on tuition (13 Jun to 15 Aug) & \$30/week on accommodation (13 Jun to 15 Aug)	
Airport Transfers	One way San Diego airport \$135 One way LAX airport \$455	
Accommodation Placement Fee	\$170 (non-refundable)	
Homestay Accommodation	Half-board, single room, single night \$46 Half-board, single room, week \$305 Half-board, double room, single night \$38 Half-board, double room, week \$250	
Residence Accommodation	The Retreat - please contact us for a quote Vantaggio Suites – please contact us for a quote	

Specialised (Elective) Class Add-on	\$93 - 6 lessons/week \$155 - 10 lessons/week
Private Lessons	\$110 - 1 Lesson \$440 - 5 Lessons
I-20 Delivery Fee	\$80; \$110; \$150 depending on the destination
Medical Insurance (Student Guard)	\$2.50/day
Examination Fees	IELTS: \$265 Cambridge English B2 First: \$360 Cambridge English C1 Advanced: \$360 TOEIC: \$125 TOEFL: \$220
Change Fee	\$80 Applies to all course & accommodation changes including type, duration and cancellation
Adult Supervised Transportation	\$50 per day (only required for students under 13 years of age in all junior homestay programs; optional for other students)

# **School Holidays 2021**

New Years Day	1 Jan	Memorial Day	31 May	Veterans Day	11 Nov
Martin Luther King Jr Day	18 Jan	Professional Development Day	11 Jun	Thanksgiving	25 & 26 Nov
President's Day	15 Feb	Independence Day	5 Jul (observed)	Christmas	24 Dec (observed)
Professional Development Day	5 Mar	Labor Day	6 Sep	New Years	31 Dec (observed)
Cesar Chavez Day	31 Mar	Professional Development Day	16 Oct		

#### **Notes**

Please note: Prices are listed in US dollars and are subject to change. USA national and state holidays and Professional Development Days are included in the course fees. Accommodation Fees include a daily fee for administration, contract renewal, inspections, monitoring and student counselling. Additional accommodation types on request. Please read all school information carefully including the Refund Policy, Dispute Resolution Policy, Homestay Policies and Rules and Regulations at www.oxfordinternationalenglish.com/useful-information/school-policies/. Refer to the school brochure and application form for admission requirements for each program. Courses are transferable depending on level, seat availability, course type and duration, registration type, payment status and nationality balance. A change fee may apply. Special rules and regulations apply for minors (under the age of 18). Lessons are 45 minutes. Students must ensure that they meet specific visa requirements prior to entry into the US. Students must ensure that valid medical insurance has been purchased for the entire duration of their study.

\*\$80: Japan and Korea, \$110: W Europe, SE Asia, China, Latin America and Turkey, \$150: Russia and CIS, E Europe, MENA

# **Further Information**

#### **Enrolment**

To register for courses in UK, USA or Canada please complete our enrolment/application forms which are available on our website and send to the following email addresses of our admissions teams:

UK: admissions@oxfordinternational.com
USA: sandiego@oxfordinternational.com
Canada: canada@oxfordinternational.com
Deposits will be required for students applying
for visas and copies of passports need to be submitted as part of the enrolment process. Contact
us for further information.

### **Payment**

All course fees must be paid in full at least 14 days before your course start date. In the case of late bookings, you should pay immediately with your enrolment form in order to secure a place on the course. The following methods of payment are acceptable:

Cash in GBP, CAD or USD can only be accepted if paying in person and must be agreed beforehand with Oxford International English.

In the UK a 2% Visa or MasterCard surcharge applies to credit and debit card payments for students outside of the EEA. In Canada & the USA a 3% surcharge applies to credit card payments only.

Bank transfer in currency of study location (GBP, CAD or USD). All bank charges must be paid in advance by the sender. Please send a copy of the transfer document to the relevant admissions department with all payments and specify: Student's name, Centre, Dates and Invoice number.

#### Age

The minimum age is 16 years. Oxford International English are happy to welcome students aged 16 and 17 on their adult language courses, however it should be understood that supervision is not provided for students who book an adult course. Parents or guardians of students studying in the UK, USA or Toronto aged 16 and 17 must complete our Parental Consent Form. In Vancouver this applies to students under the age of 19. Minors must stay in an Oxford International homestay unless staying with a pre-authorized family member.

#### Insurance

Our schools require students to have adequate health, accident and travel insurance while attending a school. Our schools require proof of insurance either upon enrolment or upon arrival and, where proof is not available, students must immediately purchase at least one week insurance through Oxford International English. Uninsured students may not attend class until proof of insurance is available and will not be refunded for loss of lessons.

## **Visa Students**

Students should contact their local Embassy, Consulate or High Commission to ensure they are allowed to enter and study in their chosen country. If a student does not possess or maintain a valid visa status in accordance with the visa conditions then their course will be terminated without refund. No visa support documentation will be provided until all fees have been received. Non-refundable courier charges will apply for visa documentation sent to students - GBP40-70 in the UK, CAD100 in Canada and USD70-140 depending on the destination. Courier fees are

not refundable if service was used.

In the case of refusal of visa all fees will be refunded except enrolment fee and an administration fee (GBP100, USD80, CAD110), provided a minimum of 14 days' notice has been has been provided along with proof of refusal from the consulate

Please note that there will also be a charge of one week's accommodation fees for any cancellation or postponement notified less than 14 days before the start of the course.

#### Health

Students must inform Oxford International English of any mental or physical condition, allergy, or disability that may interfere with the completion of their course, affect the health and well-being of others or require special accommodation or treatment. Oxford International English will not be responsible in case of any misrepresentation or willful omission of information on the student's part

#### **Disabled Students**

Greenwich, Vancouver, Toronto and San Diego are equipped for disabled access. Oxford International English is happy to give advice to disabled students and to assist them in choosing a programme that will meet their requirements. In order to assist we must, at the time of booking, be provided with full details in writing regarding any disability and any special requirements as a result of this.

#### **Services**

The company reserves the right to change details of its services, including courses, facilities, locations and course dates where circumstances beyond the company's control necessitate such changes, or where the number of enrolments is not enough to operate a course viably. External Classrooms - During busy periods, students may be taught off site. Further details will be available on the first day.

#### **Public Holidays**

Schools do not make up for lessons missed on Published Bank Holidays and there is no refund for lessons missed. This also apples to Professional Development days in Canada and the USA.

#### **Student Holidays**

Long-term students might be able to request annual leave/holiday dependent on their visa conditions. Please check at the school conditions for application.

# **Resolution of Disputes**

In the event of a dispute between a student and the school, procedures are in place to facilitate the resolution of the dispute. Complaints should first be made to the School Principal or Centre Manager. Each complaint will be fully investigated provided that it is received within 30 days of the course ending and all fees have been paid. If the matter is not resolved, the student should complain in writing to the Oxford International Head Office. All our schools in England are accredited by the British Council and are members of English UK. Schools in Canada are accredited by Languages Canada, PTIB (Vancouver) and MTCU (Toronto). Schools in the USA are accredited by CEA and BPPE. These organisations handle unresolved complaints about our service.

#### Attendance

Students must attend a minimum of 80% of their classes otherwise they may lose their place on the course and may not be eligible for a final certificate. No refunds will be given and where applicable the relevant authorities will be informed which could result in having to leave the country of study and jeopardise any future visa applications. It is the responsibility of students to inform the school of all illness and absence.

#### Accommodation

Accommodation is subject to availability. Other accommodation options may be available on request; please contact us for more details. All accommodation charges must be paid to Oxford International English directly and all prices are per person per week unless stated otherwise. In the UK a Peak Season Supplement of GBP20 per week during July and August in all schools will be applied on all accommodation. In San Diego a Peak Season Supplement of USD25 per week applies on all accommodation from 15 June to 17 August 2021.

Accommodation is reserved from the evening of the Sunday before the course begins until 10.00 am on the Sunday after the course ends in the UK and from the Saturday before the course begins until the Saturday after the course ends in North America, unless agreed otherwise. However, please always refer to the booking confirmation for final details of check-in procedure. Students wishing to change their homestay accommodation must give 14 days' notice or pay up to 14 days in lieu.

Students requesting twin room accommodation and travelling without a companion may be required to book single room accommodation instead of twin room accommodation, should this not be available.

Where there is a special dietary requirement or other important requests, Oxford International English must be advised in writing as soon as possible. Whilst every effort will be made to meet these requests, they cannot be guaranteed.

#### **Deposit and Damage of Property**

In the event of damage to property, students must pay the full cost. Students booking residential accommodation may be required to pay a deposit on arrival. The deposit will be returned on the student's departure provided there is no damage, loss or extra cleaning to be paid for. Any damage caused through vandalism could also result in student's expulsion.

#### **Changes to Programmes**

If Oxford International English cancels a programme after a student's enrolment, Oxford International English will refund all monies already paid by the student.

#### **Student Behaviour**

Oxford International English reserves the right to expel or evict from accommodation and courses any student whose behaviour is deemed unsatisfactory. Unsatisfactory conduct includes but is not limited to; illegal activities, threatening behaviour, bullying, inappropriate alcohol use or repeated non-attendance of class. Students would not be eligible for any refund under these circumstances, except in San Diego and British Columbia where standard refund policy applies as detailed below for accommodation and tuition.

# **Terms & Conditions**

#### **Cancellation before Arrival**

**UK:** To students cancelling over 14 days prior to the course or accommodation start date (whichever comes first), or to students who have had their visa application rejected, Oxford International English will refund fees received in full less a GBP100 administration fee. Students cancelling 14 days or fewer prior to the course or accommodation start date (whichever comes first) will be charged a cancellation fee equivalent to 1 week of tuition, 1 week of homestay accommodation and a GBP100 administration fee. Specific terms will apply to all cancellations which include residential accommodation. For students requiring a student visa invitation letter, refunds are only granted to those who have had a visa refusal and have provided a copy of the refusal letter. Cancellation should always be made in writing and you will receive confirmation of cancellation by return.

**USA & Canada:** Please read all school information carefully including the Refund Policy, Dispute Resolution Policy, Homestay Policies and Rules and Regulations at www.oxfordinternationalenglish.com/useful-information/school-policies/.

#### Cancellation or Reduction of Courses after Arrival

**UK:** Visa students: Students who require a visa may not be able to shorten or reduce the number of lessons of their course due to the terms of their visa. Oxford International English cannot alter any course that is required to be completed under the terms of the student's visa. No refund or credit will be offered for students who wish to reduce their number of lessons per week. For courses of 1-7 weeks in the UK tuition fees are non-refundable and courses cannot be cancelled or shortened, or lessons reduced in number. For courses of 8-23 weeks, students can shorten courses by a maximum of 2 weeks. Students must give a 2 week period of written notice. The resulting credit can only be used to upgrade tuition. Credit is not transferable or refundable. For courses of 24+ weeks, students can shorten courses by a maximum of 4 weeks. Students must give a 2 week period of written notice. The resulting credit can only be used to upgrade tuition.

**USA & Canada:** Please read all school information carefully including the Refund Policy, Dispute Resolution Policy, Homestay Policies and Rules and Regulations at www.oxfordinternationalenglish.com/useful-information/school-policies/.

#### **Cancellation of Accommodation after Arrival**

**UK:** For bookings of 7 weeks or fewer, there will be no accommodation refund. For bookings of 8 weeks and over, students must give notice in writing 4 weeks prior to termination; otherwise a 4 week cancellation fee will apply.

**USA & Canada:** Students may cancel their accommodation by providing 2 weeks' notification in writing. In such cases all unused accommodation fees will be refunded less a change fee. If a student cancels their accommodation with less than 2 weeks' notice in writing all unused accommodation will be refunded except for the 2 week notification period. Accommodation placement fee is non-refundable. Some residences in Vancouver, Toronto and San Diego may require 4-weeks' or more notice to cancel. Students will be notified before booking with one of these residences if the residence requires a longer notification period. Accommodation placement fee is non-refundable.

#### **Refund Payments**

**UK:** Any refunds due will be paid to the person or organisation who originally paid the fees and will be made within 45 calendar days of written confirmation.

**USA & Canada:** Please read all school information carefully including the Refund Policy, Dispute Resolution Policy, Homestay Policies and Rules and Regulations at www.oxfordinternationalenglish.com/useful-information/school-policies/.

#### **Change Fees**

In the USA and Canada there will be a CAD110 or USD80 administration fee charged for any changes to course or accommodation type or duration, including cancellations.

#### **Airport Transfers**

Flight details including: date and time of arrival, flight numbers, airline and airport terminal must be advised 7 days prior to arrival. Students requesting an airport transfer should also provide their mobile number including the international area code. Airport transfer fees include a maximum of 1 hour waiting time (in Canada, 2 hours.) In the event of delays exceeding 1 hour, students will be charged the additional fee at the school. In the UK only, up to 3 students travelling on the same flight can request a shared transfer (please add GBP10 for each extra passenger and £10 for each extra drop off). For those students who have booked a transfer on arrival, we will send an Arrival Transfer Confirmation to reconfirm the student's flight details and arrival time. Students who have requested a departure transfer should speak to our School Administrators a few days before departure in order to agree a pick up time.

#### **Force Majeure**

Oxford International English will not be responsible for any costs incurred by or on behalf of the student as a result of causes beyond our reasonable control. Such causes shall include but shall not be limited to riot, war, threat of war, civil strike, industrial dispute, terrorist activity, natural or nuclear disaster, unusually adverse weather conditions and infectious diseases.



# **Locations of Schools**

# **UK**

# **Brighton**

10 Brunswick Place Brighton, East Sussex, BN3 1NA Email: brighton@oxfordinternational.com Tel: +44 (0)1273 323 220

#### **London Greenwich**

259 Greenwich High Road, London, SE10 8NB Email: greenwich@oxfordinternational.com Tel: +44 (020) 8293 1188

#### Canada

#### **Toronto**

111 Peter Street #220, Toronto, ON M5V 2G9 Email: canada@oxfordinternational.com Tel: +1-416-542-1626

#### **Vancouver**

250-815, W Hastings Street, Vancouver, BC V6C 1B4 Email: canada@oxfordinternational.com Tel: +1-604-688-7942

# **USA**

# San Diego

415 Broadway, San Diego, CA 92101 Email: sandiego@oxfordinternational.com Tel: +1-619-233-0355

# **Oxford**

