

Statement On Supervision Ratios

Oxford International Greenwich is committed to maintaining a safe and healthy environment for all staff and students.

For groups of students travelling with a Group Leader, the student ratios for supervision during activities at Oxford International Greenwich:

1:15 for students aged 8-10 years

1:20 for students aged 11-15

1:30 for students aged 16+

Group Leaders (responsible adults who travel with students) will not be included in these ratios but will accompany their students on activities and are only ever asked to take responsibility for the students with which they travel.

For individual students (travelling without an accompanying F Group Leader) the ratio maximum of 1:15 for all ages.

Oxford International would exceed these ratios if the safety and welfare of the students required it. All activity leaders have been trained in how to deal with an emergency should they require it and have read the appropriate risk assessments.

These ratios apply to both on site activities and off site excursions (although in class the maximum ratio is 1:15 for adult classes and 1:17 for juniors). If an activity/excursion is risk assessed to be in need of higher ratios of staff, staffing will be increased accordingly.

Specialist Qualifications

Oxford International Greenwich does not require its supervising staff to have any specialist qualifications. If a specialist activity is running, we will ensure a suitably qualified person is employed. Many members of staff are First Aid trained, and they are indicated by the posters in classrooms and a First Aid badge on their lanyard badge. All members of staff are asked to complete an online Level 1 safeguarding training, which is then discussed during induction

Risk assessments are completed to cover different types of visit, and any site/activity specific risk assessment information is communicated to the Activity Leader by the Senior Activity Leader or Social Programme Organiser.

All teachers wishing to take classes out of the classroom are asked to complete a General Risk Assessment for Educational Visits form, which confirms that teachers are aware of procedures and have the Emergency Phone number.