

Oxford International San Diego Application Form

(Both sides of this form must be completed by the student)

Personal Information (please print clearly)			
First Name:	Middle Name (s):	Family Name:	Preferred Given Name:
Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth: (MM/DD/YY)	Nationality:	Native Language:
Visa Type: Study <input type="checkbox"/> Visitor <input type="checkbox"/> Immigrant <input type="checkbox"/>		Passport #:	
Stay in America: (MM/DD/YY) From _____ to _____		Agent Name:	
Present Address			
Street:		City:	Province/State:
Country:	Postal Code:	Tel:	E-mail:
Permanent Address (Where your family lives)			
Street:		City:	Province/State:
Country:	Postal Code:	Tel:	E-mail:
Fax:			
Emergency Contact			
Mr. <input type="checkbox"/> Ms. <input type="checkbox"/>	Name:		Relationship:
Street:		City:	Province/State:
Country:	Postal Code:	Tel:	E-mail:
Fax:			
Program Choices			
Start Date: (MM/DD/YY) _____		Length: _____ (weeks)	
English Language Skills - What is your own assessment of the present level of your skills in English?			
1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>
5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>
9 <input type="checkbox"/>	10 <input type="checkbox"/> Native Speaker		
General English Courses: (applicants must be 16 years or older)			
<input type="checkbox"/> Basic (20 lessons per week)			
<input type="checkbox"/> Intensive (25 lessons per week)			
<input type="checkbox"/> Super-Intensive (30 lessons per week)			
<input type="checkbox"/> Premier Intensive (25+3 lessons per week)			
<input type="checkbox"/> Premier Super-Intensive (30+2 lessons per week)			
<input type="checkbox"/> Private Lessons			
Specialized Add-ons:			
<input type="checkbox"/> University Pathway Program			
<input type="checkbox"/> Cambridge Exam Prep (CAE)			
<input type="checkbox"/> Cambridge Exam Prep (FCE)			
<input type="checkbox"/> IELTS Exam Prep			
<input type="checkbox"/> Business English			

Additional Services

Accommodations: Homestay (Full Board) Homestay (Half Board)
 Residence _____ (please specify)
 No Accommodations (please include your American address below)

Arrival Date: (MM/DD/YY) _____ Departure Date: (MM/DD/YY) _____

Are you a smoker? Yes No

Do you have any special requests related to medical condition, allergies or diet?

If Yes, which? Yes No

Requests cannot be guaranteed

STUDENT GUARD Medical Insurance: ***Medical insurance is mandatory***

Yes No Start: (MM/DD/YY)/ _____ Finish: _____

If NO, please indicate Insurance Company and Policy Number

Airport Reception:

Yes No Airline: _____ Flight # _____
 Date: _____ (MM/DD/YY)

Airport Drop-Off:

Yes No Airline: _____ Flight # _____
 Date: _____ (MM/DD/YY)

State of Health:

Illnesses?: Yes No Specify: _____

Allergies?: Yes No Specify: _____

Medication?: Yes No Specify: _____

Food Exemptions? Yes No Specify: _____

Other?: Yes No Specify: _____

Consent and Acknowledgement

I hereby register for this program declaring, to the best of my knowledge, that all information on this application form is correct. I will notify the school immediately in the event of any changes to any of this information. I have read and agree to abide by the school's Dispute Resolution, Dismissal and Refund Policies which apply to my program(s) in addition to the Homestay regulations (available upon request) and all other school Accommodation regulations. I also understand that in the event I am registering through a representative or an educational agency, they may receive compensation from the school. I understand that Oxford International San Diego assumes no responsibility for any representations, warranties, or agreements made on its behalf which are not solely contained in printed material produced by Oxford International San Diego. I understand that Oxford International San Diego collects, retains, and uses personal information in accordance with FERPA guidelines and the Oxford International San Diego Information and Privacy Code. I am agreeing to the collection, retention, and use of my personal information by Oxford International San Diego.

I give Immigration & Citizenship USA permission to release any information regarding the status of my Visitor Visa and/or Study Permit.

Yes No

I give the school permission to release any information regarding my program to my educational agent and/or family member.

Yes No

Applicant or Parent / Legal Guardian Signature _____

Date: (MM/DD/YY) _____

Parent/Legal Guardian Consent

This section must be completed by the parent or legal guardian of any student under 18 years of age.

The participant agrees to participate in the entire program and will follow safety instructions and all School and Host Family Rules and Regulations. The parent or legal guardian also authorizes the school and/or the Host Family to attain medical treatment for the participant in the event it is required and agrees to the decisions and instructions given. It is understood that the school and the host family are not responsible for any medical instructions, decisions and expenses.

Mr. <input type="checkbox"/>	Ms. <input type="checkbox"/>	Name: _____		Relationship: _____
Street: _____		City: _____	Province/State: _____	Country: _____
Postal Code: _____		Tel: _____	Fax: _____	E-mail: _____

Applicant or Parent / Legal Guardian Signature _____

Date: (MM/DD/YY) _____

Refund Policy

- The notice of cancellation must be in writing; a student's withdraw may be brought about by his or her written notice or by his or her conduct, including, but not limited to, lack of attendance.
- Oxford International San Diego will refund one hundred percent (100%) of the amount paid for institutional charges, less the registration fee not to exceed \$200.00, if the notice of cancellation is made through attendance at the first class session, or the seventh class day after enrollment, whichever is later.
- If a student withdraws or cancels the enrollment agreement during a period of attendance for which he or she has paid, the student will be entitled to the re-funding of the unearned institutional charges on a pro rata basis provided that he or she has completed sixty percent (60%) or less of the program. Example: A student who has paid a tuition fee of \$3,300.00 for a 12-week program and a registration fee of \$200.00 is called home on a family emergency at the end of her third week in the program. If she provides a written request to cancel her program, she will receive back \$2,475.00, which equates to the tuition fee for the final nine weeks of the program. Used weeks are charged at full brochure price rate for termination calculations.
- Oxford International San Diego shall pay or credit the refund within forty-five (45) days of the student's cancellation or withdrawal. Refunds are normally issued by cheque. Refunds issued by other methods are subject to a service charge.
- The Enrollment Fee and Accommodation Fee are non-refundable.
- All accommodation fees will be refunded if a Study Permit/VISA is denied, provided that the student gives notice within reasonable time, as per the Oxford International San Diego Study/VISA Permit Application Condition, and provides the school with written notification from Immigration USA of this decision prior to the program commencement.
- No refunds will be issued for time off during public holidays
- Students may cancel their accommodations by providing two weeks notification, in writing. In such cases, all unused accommodation fees will be refunded. If a student cancels their accommodations with less than two weeks notice, in writing, all unused accommodation fees will be refunded except for the two week notification period.
- The Airport Reception fee will be refunded if the student cancels this service, in writing, at least 7 days prior to their scheduled arrival date.
- There will be a US\$80 administration fee charged for any changes to course or accommodation type or duration, including cancellations.
- A student will be dismissed from their course and/or accommodations if they violate American Law and/or Oxford International San Diego Rules & Regulations. No refunds will be issued in the case of dismissal.
- In the event that all fees are not received as a result of items such as bank wires etc., the outstanding fees due will be reduced from the tuition fees paid.